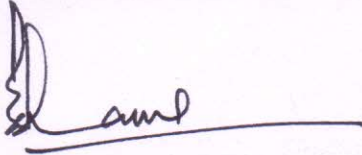


Circular

It is hereby re-iterated that the cases pertaining to Change in Constitution/De-Registration of units be processed strictly as per provisions of New Industrial Policy,2016 issued vide Government Order No: 58-Ind of 2016 Dated: 15/03/2016 read with Procedural Guidelines issued vide Government Order No: 129-Ind of 2017 Dated: 07/06/2017.

In order to ensure that the requisite documents are scrutinized properly at the level of District Industries Centres before recommending such cases to this Directorate for grant of approval, henceforth, the details in respect of cases of Change in Constitution and De-Registration of units be provided to this Directorate, along with the recommendation of General Manager DIC, as per enclosed format duly filled in, which shall form part of documents to be enclosed, so as to avoid any delays accruing on account of incomplete information accompanying the cases.

Any deviation from the above shall be viewed seriously.



(Dr. Ravi Shankar Sharma) KAS

Director

Industries & Commerce

Jammu

No: *DIIC/M&P/J/679/61-70*

Encl: As mentioned above

Dated: *09/06/2018*

Copy to:

1. General Manager, District Industries Centre, Kishtwar /Doda /Ramban /Udhampur /Reasi /Poonch /Rajouri/ Jammu/Samba/Kathua for information and compliance.
2. Office Record.
3. Website

S.No	Format	Remarks	
1	Name of Unit.		
2	Provisional Registration/ Initial Registration No. & Date.		
3	Permanent- Registration/ Final Registration No. & Date.		
4	Line of Activity Details of Past change in line of activity if any.		
5	Whether any land has been allotted by any Agency of the Govt.? If yes, give details		
6	Existing constitution of unit (Proprietorship/ Partnership/Firm/ Company) Supporting Document enclosed		
7	Name(s) of Proprietor/Partners/ Directors	Name of Partners/Directors	Share
		1. 2. 3.	
8	Details of change of constitution approved earlier. Supporting Document enclosed, if any.		
9	Share of promoters/partners/Directors as per changes mentioned at 8 above	Name of Partners/Directors	Share
		1. 2. 3.	
10	New type of constitution change proposed		
11	Details of Partnership deed enclosed		
12	Details of dissolution deed enclosed		
13	Details of Reconstitution of partnership deed enclosed		
14	New partner(s)/Director(s) being inducted with details of share	Name of Partners/Directors	Share
		1. 2. 3.	
15	Whether new Promoter/Partner/ Director has any relationship with the original Promoter/Partner/ Director		
16	Existing Partner(s)/ Director(s) retiring from the constitution of unit	1. 2. 3.	
17	Whether the proposed change is permissible under the Industrial Policy 2016 or Procedural Guidelines 2017 if yes, quote the relevant clause		

18	Whether any notice calling for objections has been published in leading dailies? If so give details.		
19	Whether any objections have been received in pursuance to notices published in the leading dailies		
20	Has the unit any liability (Bank Loan, Rent of Land etc. Electricity dues)? If yes, give details along with detailed particulars as to who shall bear the said liability.	Type of NDC/NOC	Status(Enclosed/Not Enclosed)
		1.NOC from Bank 2.NDC from PDD 3. NDC from Land Agency 4. NDC/NOC from Sales Tax Deptt. 5. Details of Affidavit for bearing any liability enclosed with the case	
21	Is the unit under any sort of obligation in respect of incentives under State/ Central Package? If yes, give details		
22	Is there any court case pending? If yes give details.		

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